**DATE OF MEETING: Tuesday, September 14th, 2021**

**TIME OF MEETING: 6**:40pm

**PLACE OF MEETING**: Via Vast Conferencing & Clubhouse

**CALL TO ORDER**: The meeting was called to order in the conference room by James Wood

at 6:40pm.

**ROLL CALL:** Board members present at the meeting via Vast were Jane Taylor, Sabrina Green, Toni Giachino, Susan Cabrera and Jeffery Smith. Marie Parra and James Wood were present representing management.

**QUORUM**: A quorum was established with board members Jane Taylor, Sabrina Green, Toni Giachino, Susan Cabrera and Jeffery Smith.

**PROOF OF NOTICE:** Jane Taylor verified that the notice of meeting posted for all the owners.

The minutes of August 10th, a motion to waive the reading by Toni Giachino & Seconded by Susan Cabrera.

**UNFINISHED BUSINESS & NEW BUSINESS**:

* The Financial & delinquent report was reviewed.
* Management discussed all repairs completed to date as listed on the Manager’s report.
* Erosion Update – Still obtain Estimates for maintenance activities to fix Erosion.
* Board Reviewed City Violations Estimate Approved Via Email Motion to Ratify by Jane Taylor & Seconded by Toni Giachino, Approved work for Fallen insulation repair and approved Time insulation at $4772.00 & Subfloor Repair with Fer Construction for unit 815 at $4500.00
* Tabled the asphalt repair until tree roots removed. (Still Waiting)
* Discussion open to owners for their opinions and concerns.

The next Board Meeting will be September 14th, 2021

There being no further business to be discussed, Jeff Smith made a motion to adjourn the meeting. Jane Taylor seconded the motion. All in favor, meeting adjourned at 7:15 pm.

PREPARED BY: Jane Taylor

 **Jane Taylor 10/15/2021**

 **Jane Taylor** DATE

**APPROVED MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 DATE