**DATE OF MEETING: Tuesday, May 11th, 2021**

**TIME OF MEETING: 6**:00pm

**PLACE OF MEETING**: Via Zoom.

**CALL TO ORDER**: The meeting was called to order in the conference room by Ron Heller at 6:00pm.

**ROLL CALL:** Board members present at the meeting via ZOOM were Jane Taylor, Tracy Dalton, Toni Giachino, Susan Cabrera & Ron Heller.

 Marie Parra and James Wood were present representing management.

**QUORUM**: A quorum was established with board members Jane Taylor, Tracy Dalton, Susan Cabrera, Toni Giachino & Ron Heller.

**PROOF OF NOTICE:** Jane Taylor verified that the notice of meeting posted for all the owners.

The minutes of March 9th, 2021, a motion to waive the reading by Tracy Dalton & Seconded by Toni Giachino.

**UNFINISHED BUSINESS & NEW BUSINESS**:

* The Financial & delinquent report was reviewed.
* Management discussed all repairs completed to date as listed on the Manager’s report.
* Erosion Update – Obtain Estimates for maintenance activities to fix Erosion.
* Motion by Ron Heller to ratify all work approved via email, seconded by Toni Giachino. Building 8 third floor stairs with S.A.R at $7,968.00
* Tabled the asphalt repair until tree roots removed. (Still Waiting)
* Discussion open to owners for their opinions and concerns.

The next Board Meeting will be August 10th, 2021

There being no further business to be discussed, Ron Heller made a motion to adjourn the meeting. Toni Giachino seconded the motion. All in favor, meeting adjourned at 6:30 pm.

PREPARED BY: Jane Taylor

 **Jane Taylor 05/28/2021**

 **Jane Taylor** DATE

**APPROVED MINUTES: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

 DATE